

CALL TO ORDER, ROLL CALL AND PLEDGE

The March 1, 2016, Regular Business Meeting of the Monroe City Council was called to order by Mayor Thomas at 7:00 p.m.; Council Chambers, City Hall.

Councilmembers present: Cudaback, Hanford¹, Kamp, Rasmussen, and Scarboro.

Staff members present: Brazel, Feilberg, Nelson, Osaki, Quenzer, Smoot, and Warthan; City Attorney Lell.

The Pledge of Allegiance was led by Councilmember Scarboro.

Mayor Thomas noted, without objection, the excused absence of Councilmembers Davis and Gamble. No objections were noted.

COMMENTS FROM CITIZENS

There were no persons present wishing to address the City Council.

CONSENT AGENDA

1. Approval of the Minutes; February 23, 2016, Regular Business Meeting
2. Approval of AP Checks and ACH Payments (*Check Nos. 86712 through 86744, and ACH/EFT Payments, in a total amount of \$500,847.98*)

Councilmember Rasmussen moved to approve the Consent Agenda; the motion was seconded by Councilmember Cudaback. On vote,
Motion carried (4-0).

UNFINISHED BUSINESS

1. AB16-026: Discussion: Impact Fee Deferral System

Mr. Dave Osaki, Community Development Director, presented background information on AB16-026, ESB5923, impact fee deferral system options, and feedback received from the Monroe and Snohomish School Districts, the Master Builders Association and a number of local builders.

General discussion ensued regarding feedback received, advantages/disadvantages to a deferrals cap, what other local jurisdictions have done, weighting of response from the School Districts (based on ESB5923), and next steps in the process. General consensus of the Council was to set deferrals to the time of final inspection, cap at twenty deferrals per year, and set a modest administrative/application fee. Staff will follow up with the Monroe School District on the twenty per year cap; and continue with next steps in the process for adopting an impact fee deferral system by September 1, 2016.

¹ CLERK'S NOTE: Councilmember Hanford arrived at approximately 7:03 p.m. during Unfinished Business #1.

COUNCILMEMBER REPORTS

1. City Council Finance & Human Resources Committee

The Tuesday, March 1, 2016, City Council Finance and Human Resources Committee Meeting was cancelled due to a lack of quorum.

2. Snohomish County Tomorrow Steering Committee (Councilmember Kamp)

Councilmember Kamp reported on the items discussed at the February 25, 2016, Snohomish County Tomorrow Steering Committee Meeting, including: 2016 elections and appointments, a discussion on sub-regional centers, a discussion on Marysville's Comprehensive Plan, and Sound Transit 3.

3. Individual Reports

Councilmember Cudaback stated she will be attending the Community Transit Board of Directors Meeting on Wednesday, March 2, 2016.

Councilmember Hanford stated he will be attending the Affordable Housing Breakfast on Thursday, March 10, 2016.

STAFF/DEPARTMENT REPORTS

Mr. Osaki reported on an upcoming permit process improvement meeting with stakeholders and stated there is currently a lot of interest in residential development within the City.

Mr. Brad Feilberg, Public Works Director, provided an update on the Tjerne Place SE Extension project.

1. Staff Report on Land Sales Update

Mr. Gene Brazel, City Administrator, reported on potential land sales in the North Kelsey area.

MAYOR/ADMINISTRATIVE REPORTS

1. Monroe This Week (*February 26, 2016, Edition No. 8*)

Mayor Thomas reported on meetings held and events attended the previous week and other forthcoming items; including attendance at a SCCIT Meeting, open RFP for concessionaire services, rescheduling of the Propulsion Cablepark Monroe ribbon-cutting ceremony to April, the Tjerne Place project, and transportation grants currently in pursuit for SR522.

2. Lobbyist Report (*Green Light Strategies*)

Mr. Brazel noted information in the agenda packet provided by Green Light Strategies, the City's Lobbying Firm, regarding proposed bills of interest to the City, and a listing of the bills currently being monitored.

3. Draft Agenda for March 8, 2016, Regular Business Meeting

Mr. Brazel reviewed the draft agenda for the March 8, 2016, Monroe City Council Regular Business Meeting, the extended agenda, and additions/edits thereto.

EXECUTIVE SESSION1. Potential Litigation [RCW 42.30.110(1)(i)] (*15 minutes*)

Mayor Thomas stated the Council would recess into an executive session for approximately 15 minutes to discuss Potential Litigation [RCW 42.30.110(1)(i)] and read the appropriate citation into the record.


The meeting recessed into executive session at 7:46 p.m. and reconvened at 8:03 p.m.

ADJOURNMENT

There being no further business, the motion was made by Councilmember Hanford and seconded by Councilmember Kamp to adjourn the meeting. On vote,

Motion carried (5-0).

MEETING ADJOURNED: 8:04 p.m.



Geoffrey Thomas, Mayor

Elizabeth M. Smoot, MMC, City Clerk

Minutes approved at the Regular Business Meeting of March 8, 2016.